

School Emergency Drill Form

(Name of School)

EVACUATION/FIRE DRILLS

Evacuation of all staff, students, and visitors from the building

Required Emergency Drill Type	Date	Time	Administrator's Signature
Fire Drill # 1	9/14	10:15	Laren Powell
Fire Drill # 2	10/19	10:45	Karen Pawell
Fire Drill # 3	10/24	11:00	Laren Powell
Fire Drill # 4			
Fire Drill # 5			

EMERGENCY DRILLS

Lockdown—Internal safety procedures for all staff, students and visitors

Required Emergency	Date	Time	Administrator's Signature
Drill Type			
Lockdown Drill # 1	8/29	9:29	Laren Powell
Lockdown Drill # 2	9/22	10:00	Karen Paux II
Lockdown Drill # 3			

TORNADO DRILLS

Internal take-cover safety procedures for all staff, students, and visitors

Required Emergency Drill Type	Date	Time	Administrator's Signature
Tornado Drill # 1	11/14	10:00	Karen Youre
Tornado Drill #2	7		